

Today's Date: _____

Term: FA SP SU Winter 20 _____

STUDENT INTERN:

Student Name _____ Student ID _____

Student Address _____ City/State/Zip _____

Cell Phone Number _____ Email _____

Major _____ Grade: FR SO JR SR GRAD Current GPA _____

INTERNSHIP COURSE INFORMATION:

Course Number _____ Number of Course Credits _____

Hours per week _____ Begin Date _____ End Date _____

Rate of Pay _____

COMPANY/ORGANIZATION:

Name of Organization _____

Site Supervisor Name _____ Title _____

Address _____ City/State/Zip _____

Telephone _____ Email _____

MILLIKIN INSTRUCTOR:

(This is the Tabor Internship Coordinator or a Tabor faculty member if the Coordinator is unable)

Name _____ Office _____ Phone _____

PLEASE ATTACH, AS SEPARATE DOCUMENTATION, THE FOLLOWING:

- Your internship job description from the organization.
- At least 3 personal goals for this internship.

SIGNATURES OF APPROVAL *(student must obtain in this order)*

1). Student

2). Internship Site Supervisor

3). Financial Aid

4). Tabor Internship Coordinator

5). Tabor School Dean

For Winter Immersion & Summer internships only:

For International students only:

6). Immersion/Summer School Dean - Dr. Randy Brooks
(Shilling 209)

7). Director, Center for International Education - Briana Quintenz
(UC 126)

Prerequisites for Tabor Internship Courses:

Accounting Majors:

AC251-Intermediate Accounting I

Business Management Majors:

MG300-People and Performance

One of the following:

MG340-Human Resource Management

MG370-Operations Management

Cybersecurity Majors:

IS240 – Foundations of Information Systems

Digital Media Marketing Majors:

MK200-Principles of Marketing

Entrepreneurship Majors:

ET340-Foundations of Entrepreneurship

Finance Majors:

FI340-Introduction to Financial Management

International Business Majors:

BU330-International Business

Management Information Systems Majors:

IS240-Foundations of Information Systems